

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE

WEDNESDAY, MAY 21, 2008, AT 3:00 P.M.

IN THE MARY BRENNAN BOARD ROOM,

T. F. GREEN AIRPORT

2000 POST ROAD, WARWICK, RHODE ISLAND

The meeting of the Rhode Island Airport Corporation (“Corporation”) Operations and Capital Committee was called to order by Chairman, James Forte, at 3:00 p.m., in the Mary Brennan Board Room at T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

COMMITTEE MEMBERS PRESENT: James Forte; Robert D. Sangster; Don Pillsbury (Ex-Officio Member).

COMMITTEE MEMBER ABSENT: Michael Traficante.

BOARD MEMBERS PRESENT: Kathleen Hittner, M.D; Russell Hahn.

ALSO PRESENT: Kevin A. Dillon, A.A.E., President and CEO; and those listed on the attendance sheet attached hereto.

1. Approval of the Minutes:

Mr. Forte moved that the minutes of the Operations and Capital Committee Meeting of January 16, 2008 be approved. Mr. Sangster seconded the motion. The motion was passed unanimously.

2. Report from Chair, Operations and Capital Committee:

Mr. Forte reported that he had signed the following change orders:

Skanska PVD - Terminal Sec. Relocate, Remount & Add Cameras – Security Checkpoint \$ 52,303.00 Jan

Extend Substantial Completion Date to Feb. 1, 2008 \$ 89,450.00

Skanska PVD - Terminal Sec. Provide new Southwest Offices and Unfinished Tenant Areas \$ 72,897.00 Feb

Skanska PVD - Terminal Sec. Added Tel/Data Wiring and Equipment in Both Bag Rooms \$ 77,043.00 Apr

Provide additional power, tel/data 2nd & 3rd Flr Admin \$ 80,776.00

F&I 4 Ladders & Safety Beacons @ EDS Platform N & S Bag Rooms \$ 63,707.00

BHS Control Room Revisions \$ 74,933.00

Modify Guardrails @ Make-Up Units \$ 76,205.00

Return MUFIDS Room 2082 to Unfinished Shell \$ 50,055.00

Revisions to the Concessions Commissary HMS Host to Reimburse \$ 54,352.00

Skanska PVD - Terminal Sec. Temp Wall Clean-Up & Repairs from storm damage (Ins. Reimbur.) \$ 59,663.00 May

Security Revisions (COR 227 & Options 1 thru 4) \$ 83,191.00 May

Grading at East Expansion (COR 232) \$ 56,670.00 May

3. Operations and Maintenance Report:

Mr. Andrade gave an overview of several projects including the Taxiway M extension, modifications to the Southwest airlines office space, and north east ramp concrete repairs.

4. General Aviation Committee Report:

Mr. Tibbetts gave an update on the terminal project at Block Island Airport, and the hangar project at Quonset Airport. There was also discussion on fuel sales at the General Aviation Airports.

Mr. Tibbetts reported that the National Guard's Annual Airshow is scheduled for June 28th and 29th at Quonset Airport. Landmark will be hosting a pre-show cookout on Friday 27th, and invitations will be extended to board members and corporation staff.

5. Action Items:

(a) Consideration of and Action Upon Approval of a Consultant Task Order for the Voluntary Land Acquisition Program (Phase 8) Project at T. F. Green Airport.

Mr. Dillon gave an overview of the project. There was specific discussion on the breakdown of costs. The recommendation is that

the Committee authorize the President and CEO, or his designee, to execute a Task Order with O R Colan for the Voluntary Land Acquisition Program (Phase 8) at T. F. Green Airport, subject to Board approval and receipt of a federal grant offer.

A motion was made by Mr. Sangster and seconded by Mr. Forte to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) has entered into a Professional Services Agreement (PSA) with O R Colan Associates of FL, LLC. (O R Colan) to provide On-Call Land Acquisition and Relocation Services for Noise Mitigation and Avigation Easement Acquisition for obstruction removal services; and

WHEREAS, RIAC has negotiated a scope and fee with O R Colan to perform Acquisition and Relocation Services associated with the Voluntary Land Acquisition Program (Phase 8) at T. F. Green Airport in the amount of \$1,293,482; and

WHEREAS, this project is included in the proposed RIAC Fiscal Year 2009 Capital Improvement Program (CIP) budget in the amount of \$6,280,000; and

WHEREAS, this Task Order will be funded 80% (\$1,034,786) through the Federal Aviation Administration (FAA) under AIP No. 3-44-0003-84-2008 with RIAC's 20% (\$258,696) matching share initially funded through the General Purpose Fund with reimbursement from

the planned Passenger Facility Charges application.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO, or his designee, to execute a Task Order with O R Colan for the Voluntary Land Acquisition Program (Phase 8) at T. F. Green Airport in the amount of \$1,293,482, subject to Board approval and receipt of a federal grant offer.

The motion was passed unanimously.

(b) Consideration of and Action Upon Approval of a Construction Contract for the Extend, Mark, Light and Sign Taxiway M Project at T. F. Green Airport AND Consideration of and Action Upon Approval of a Consultant Task Order Amendment for Construction Administration Services Associated with the Extend, Mark, Light and Sign Taxiway M Project at T. F. Green Airport.

Mr. Dillon gave an overview of the project. There was discussion of the specific services included in the base contract. The recommendation is that the Committee authorize the President and CEO, or his designee, to 1) execute a Construction Contract with Cardi and 2) execute a Task Order Amendment with HNTB for construction administration services for the Extend, Mark, Light and Sign Taxiway M Project at T. F. Green Airport, subject to receipt of a

federal grant offer and Board approval.

A motion was made by Mr. Sangster and seconded by Mr. Forte to approve the following resolutions:

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules for the Extend, Mark, Light and Sign Taxiway M Project at T. F. Green Airport and three bids were received; and

WHEREAS, the firm of HNTB Corporation (HNTB), serving as RIAC's design consultant for this project, determined that Cardi Corporation (Cardi) submitted the lowest responsive bid in the amount of \$4,591,501; and

WHEREAS, HNTB recommends that Cardi be awarded the Construction Contract for this project and RIAC staff agrees; and

WHEREAS, the project is included in the proposed Fiscal Year 2009 Capital Improvement Program (CIP) budget in the amount of \$5,705,111; and

WHEREAS, this contract will be funded 75% (\$3,443,626) through the Federal Aviation Administration (FAA) under AIP No. 3-44-0003-83-2008 with the 25% (\$1,147,875) matching share through the planned Passenger Facility Charges application.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee hereby authorizes the President and CEO, or his designee, to execute a Construction Contract with Cardi for the Extend, Mark, Light and Sign Taxiway M Project at T. F. Green Airport in the amount of \$4,591,501, subject to Board approval and receipt of a federal grant offer.

WHEREAS, the Rhode Island Airport Corporation (RIAC) entered into a Task Order with HNTB Corporation (HNTB) to provide design and bid phase services associated with the Extend, Mark, Light and Sign Taxiway M Project at T. F. Green Airport; and

WHEREAS, RIAC has negotiated a Scope and Fee Proposal with HNTB to provide construction administration services in the amount of \$259,288; and

WHEREAS, the project is included in the proposed Fiscal Year 2009 Capital Improvement Program (CIP) budget in the amount of \$5,705,111; and

WHEREAS, this Task Order amendment will be funded 75% (\$194,466) through the Federal Aviation Administration (FAA) as part of the Airport Improvement Program (AIP) under AIP No. 3-44-0003-83-2008 with the 25% (\$64,822) matching share funded

through the planned Passenger Facility Charges application.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his designee, to execute a Task Order amendment with HNTB Corporation to provide Construction Administration Services for the Extend, Mark, Light and Sign Taxiway M Project at T. F. Green Airport in an amount not-to-exceed \$259,288, subject to Board approval and receipt of a federal grant offer.

The motion was passed unanimously.

(c) Consideration of and Action Upon Approval of a Consultant Task Order for the Airport Master Plan Update for North Central Airport.

Mr. Dillon gave an overview of the services included in the Task Order. The recommendation is that the Committee authorize the President and CEO, or his designee, to execute a Task Order with the Louis Berger Group to perform planning services for the Airport Master Plan Update for North Central Airport subject to Board approval and receipt of a federal grant offer.

A motion was made by Mr. Sangster and seconded by Mr. Forte to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) has entered into a Professional Services Agreement (PSA) with The Louis Berger Group (LBG) to provide On-Call Planning Services; and

WHEREAS, RIAC staff has negotiated a scope and fee with LBG to provide planning services associated with the Airport Master Plan Update for North Central Airport in the amount of \$219,974; and

WHEREAS, this project is included in the proposed RIAC Fiscal Year 2009 Capital Improvement Program (CIP) budget in the amount of \$259,971; and

WHEREAS, this Task Order will be funded 95% (\$208,975) through the Federal Aviation Administration (FAA) under AIP No. 3-44-0004-19-2008 with RIAC's 5% (\$10,999) matching share funded through the General Purpose Fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his designee, to execute a Task Order with LBG to perform planning services for the Airport Master Plan Update for North Central Airport in the amount of \$219,974, subject to Board approval and receipt of a federal grant offer.

The motion was passed unanimously.

(d) Consideration of and Action Upon Approval of a Consultant Task Order for the Environmental Assessment and Drainage Evaluation Study for Newport Airport.

Mr. Dillon gave an overview of the services included in the Task Order. The recommendation is that the Committee authorize the President and CEO, or his designee, to execute a Task Order with the Louis Berger Group (LBG) to perform planning services for the Environmental Assessment and Drainage Evaluation Study for Newport Airport, subject to Board approval and receipt of a federal grant offer.

A motion was made by Mr. Sangster and seconded by Mr. Forte to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) has entered into a Professional Services Agreement (PSA) with The Louis Berger Group (LBG) to provide On-Call Planning Services; and

WHEREAS, RIAC staff has negotiated a scope and fee with LBG to provide planning services associated with the Environmental Assessment and Drainage Evaluation Study for Newport Airport in the amount of \$179,922; and

WHEREAS, this project is included in the proposed RIAC Fiscal Year

2009 Capital Improvement Program (CIP) budget in the amount of \$209,914; and

WHEREAS, this Task Order will be funded 95% (\$170,926) through the Federal Aviation Administration (FAA) under AIP No. 3-44-0002-16-2008 with RIAC's 5% (\$8,996) matching share funded through the General Purpose Fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his designee, to execute a Task Order with LBG to perform planning services for the Environmental Assessment and Drainage Evaluation Study for Newport Airport in the amount of \$179,922, subject to Board approval and receipt of a federal grant offer.

The motion was passed unanimously.

(e) Consideration of and Action Upon Approval of a Consultant Task Order the Airport Layout Plan Update/Noise Study for Westerly Airport.

Mr. Dillon gave an overview of the services included in the Task Order. The recommendation is that the Committee authorize the President and CEO, or his designee, to execute a Task Order with VHB to perform planning services for the ALP Update and Noise

Study at Westerly Airport, subject to Board approval and receipt of a federal grant offer.

A motion was made by Mr. Sangster and seconded by Mr. Forte to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) has entered into a Professional Services Agreement (PSA) with Vanasse, Hangen, Brustlin, Inc. (VHB) to provide on-call planning services; and

WHEREAS, RIAC staff has negotiated a scope and fee with VHB to provide planning services associated with the Airport Layout Plan and Noise Study in the amount of \$126,858; and

WHEREAS, this project is included in the proposed RIAC Fiscal Year 2009 Capital Improvement Program (CIP) budget in the amount of \$142,744; and

WHEREAS, this Task Order will be funded 95% (\$120,515) through the Federal Aviation Administration (FAA) under AIP No. 3-44-0005-17-2008 with RIAC's 5% (\$6,343) matching share funded through the General Purpose Fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his

designee, to execute a Task Order with VHB to perform planning services for the ALP Update and Noise Study at Westerly Airport in the amount of \$126,858, subject to Board approval and receipt of a federal grant offer.

The motion was passed unanimously.

6. Future Meetings:

The next Operations and Capital Committee Meeting is scheduled for Wednesday, June 18, 2008 at 3:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island.

7. Adjournment:

Mr. Sangster moved to adjourn at approximately 3:25 p.m. Mr. Forte seconded the motion. The motion was carried by acclamation.

Respectfully submitted,

James C. Forte, Chairman

Rhode Island Airport Corporation

Operations and Capital Committee

ATTENDANCE SHEET

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

MAY 21, 2008

NAME	AFFILIATION
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Doug Dansereau	RIAC
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Bruce Wilde	RIAC
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Brian Schattle	RIAC
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Peter Frazier	RIAC
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Ann Clarke	RIAC
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Patti Goldstein	RIAC
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Alan Andrade	RIAC
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Ahmed Shihadeh	RIAC
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Sue Pillsbury RIPA

Steve Tibbetts Landmark Aviation

Val Mendonca HNTB Corporation

Robert Goff New England Parking